

روزنامہ نوائے وقت لاہور (3) 20 فروری 2025ء



WALLED CITY OF LAHORE AUTHORITY



SITUATIONS VACANT

Applications are invited from suitable candidates for appointment on contract basis against the following posts:

| Sr. No. | Name of The Post | BPS | No. of Posts | Qualification & Experience |
|---------|----------------------------------|-----|--------------------------------------|---|
| 1 | Assistant Director (IT) | 17 | 1 | Master's degree in Information Technology or Computer Sciences from a University recognized by Higher Education Commission; Or B.Sc (Computer Sciences) (four years) from a University recognized by Higher Education Commission. |
| 2 | Assistant Director (Engineering) | 17 | 1 | B.Sc. (Civil Engineering) from a University recognized by Higher Education Commission. |
| 3 | Graphic Designer | 16 | 1 | Bachelor's degree (four years) in Fine Arts or Graphic Design from a University recognized by Higher Education Commission. |
| 4 | Curator | 16 | 2 | (i) Bachelor degree in Conservation or Archaeology or Anthropology from a University recognized by Higher Education Commission; and (ii) having three years' relevant experience. |
| 5 | Personal Assistant | 16 | 1 | (i) Higher Secondary School Certificate from recognized board; (ii) with a speed of 35 words per minute of typing or 50 words per minute of short hand; and (iii) having two years' relevant experience. |
| 6 | Librarian | 14 | 1 | Bachelor's degree in Library Science or Information Sciences or Information Technology from a University recognized by Higher Education Commission. |
| 7 | Computer Operator | 12 | 5 | Intermediate + MS Office / ICS and with 40 wpm speed on Computer |
| 8 | Heavy Driver (HTV) | 9 | 1 | (i) Secondary School Certificate from recognized board; (ii) with HTV driving license; and (iii) having two years' relevant experience. |
| 9 | Security Guard | 8 | Minorty Quota (1) Women Quota (3) | Secondary School Certificate from recognized board; or Ex-Service man physically fit |
| 10 | Tourist Guide | 7 | 5 | (i) Higher Secondary School Certificate from recognized board; and (ii) having two years' relevant experience. |
| Total | | | 22 | |

AGE LIMIT: (In Years): (Shall be considered as on last date of submission of application).

- For Posts in Sr. No. 1 to Sr. No. 4 is 21 to 28
- For Posts in Sr. No. 5 to Sr. No. 10 is 18 to 25
- Upper age limit up to five (5) Years for male Candidates and eight (08) Years for female Candidates will be relaxed as per Government of the Punjab, S&GAD / Department Circular Letter No.SOR-1 (S&GAD)9-36/81 dated 14.11.2006

NOTE:

- The Candidates already working in the Government/Semi Government Organization should apply through proper channel and must produce NOC issued by their employer with the application.
- WCLA has the right to increase/decrease number of posts or reject any post without any notice.
- WCLA reserves the right to accept or reject any application without mentioning/ assigning any reason.
- Only short listed candidates will be called for written test/interview. No TA/DA will be admissible.
- Contract period for the aforementioned posts will initially be up to three years, extendable on the basis of performance.
- Prescribed experience shall be counted after acquiring the requisite educational qualification.
- If candidate is interested to apply for more than one posts, a separate set of application may be forwarded otherwise the application will not be entertained.
- The degree should be issued by the HEC Recognized University/Institution
- Candidates shall present original documents (CNIC, Domicile (Punjab), Degrees, and Experience Certificate) along with a set of attested copies of all the relevant documents, at the time of interview.

HOW TO APPLY:

- Interested Candidates who fulfill the criteria may visit NTS website (www.nts.org.pk) to apply online for all posts.
- Written Test Fee Rs. 550/-, details of fee submission process is available on above mentioned website.
- Test fee shall be paid at 11Link 1Bill Participating Banks/ATM/Internet Banking/Mobile Banking/Easypaisa/Jazz Cash/TCS Express Counters.
- Test fee is non-refundable and non-transferable.
- Candidates shall submit Application Form duly filled in along with the test fee of Rs. 550 /- on a prescribed challan attached with the form, Copy of CNIC and two recent passport size photographs along with attested copies of educational certificates, domicile (Punjab) & experience letters directly to NTS through courier to National Testing Service, Plot No. 96, Street No. 4, Sector H-8/I-Islamabad.
- Name of the applied post should be written boldly on the top right corner of envelop.
- Last dates of submission of applications is 18-03-2025.
- After the expiry of stipulated date, no application will be considered.
- The date of written test shall be communicated to the eligible / shortlisted candidates only through NTS.
- The list of the short listed candidates for the final interview along with the schedule of the final interview for all posts will be displayed on NTS website (www.nts.org.pk). All candidates are advised to regularly visit NTS website for the schedule of the final interview.
- No Separate interview call and intimation will be made to the shortlisted candidates
- For any further information, please visit NTS website www.nts.org.pk, or call 051-8444441.

SHAHID NADEEM
DIRECTOR (ADMINISTRATION)

(IPL-683)