



# WALLED CITY OF LAHORE AUTHORITY

## SITUATIONS VACANT



Applications are invited from suitable candidates for appointment on contract basis against the following posts:

Sr. No.	Name of The Post	BPS	No. of Posts	Qualification & Experience
1	Assistant Director (Architect)	17	6	Bachelor in Architecture from a University recognized by Higher Education Commission
2	Assistant Director (Tourism & Events)	17	1	Master's degree in Business Administration (Marketing) from a University recognized by Higher Education Commission; or Master's degree in Tourism and Hospitality Management or Social Sciences from a University recognized by Higher Education Commission.
3	Assistant Director (Electrical Engineer)	17	1	B.Sc. (Electrical Engineering) from a University recognized by Higher Education Commission.
4	Assistant Director (Enforcement)	17	1	Master's degree in Business Administration (Human Resources) from a University recognized by Higher Education Commission; or Master's degree in Social Sciences from a University recognized by Higher Education Commission.
5	Assistant Director (Engineering)	17	3	B.Sc. (Civil Engineering) from a University recognized by Higher Education Commission.
6	Assistant Director (Accounts)	17	1	Master's degree in Business Administration (Finance) or Master's degree in Commerce from a University recognized by Higher Education Commission.
7	Assistant Director (Environment & Parks)	17	1	B.Sc. (four years) in Horticulture or Forestry from a University recognized by Higher Education Commission.
8	Graphic Designer	16	1	Bachelor's degree (four years) in Fine Arts or Graphic Design from a University recognized by Higher Education Commission.
9	Office Assistant	16	3	(i) Bachelor's degree from a University recognized by Higher Education Commission; and (ii) having two years' relevant experience.
10	AutoCAD Operator	14	2	(i) Diploma in Associate Engineering (Architecture) from a recognized institution; and (ii) having two years' relevant experience.
11	Sub-Engineer (Civil) / Building Inspector	14	7	(i) Diploma in Associate Engineering (Civil) from a recognized institution; and (ii) having three years relevant experience.
12	Sub-Engineer (Electrical)	14	4	(i) Diploma in Associate Engineering (Electrical) from a recognized institution; and (ii) having three years relevant experience.
13	Computer Operator	12	3	Intermediate + MS Office / ICS and with 40 wpm speed on Computer
14	Field Activist	11	3	(i) Higher Secondary School Certificate from recognized board; and (ii) having two years' relevant experience.
15	Security Guard	8	28	Secondary School Certificate from recognized board; or Ex-Service man physically fit.
16	Tourist Guide	7	6	(i) Higher Secondary School Certificate from recognized board; and (ii) having two years' relevant experience.
17	Electrician	7	4	(i) Middle pass; (ii) with one year electrician certificate or diploma from recognized institution; and (iii) having two years' relevant experience.
18	Dispatch Rider	5	3	(i) Secondary School Certificate from recognized board; (ii) with motor cycle driving license; and (iii) having two years' relevant experience.
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**AGE LIMIT (In Years):** (Shall be considered as on last date of submission of application)

- For Posts in Sr. No. 1 Sr. No. 8 is 21 to 28
- For Posts in Sr. No. 9 to Sr. No. 18 is 18 to 25
- Upper age limit up to five (5) Years for male Candidates and eight (08) Years for female Candidates will be relaxed as per Government of the Punjab, S&GAD/Department Circular Letter No. SOR-1 (S&GAD)9-36/81 dated 14.11.2006

#### NOTE:

- Preference will be given to the candidates having higher qualification and ample experience in relevant field.
- The Candidates already working in the Government/Semi Government Organization should apply through proper channel and must produce NOC issued by their employer with the application.
- Minorities, Disabled and Women Quota (Where applicable) will be observed as per Government policy.
- WCLA has the right to increase/decrease number of posts or reject any post without any notice.
- WCLA reserves the right to accept or reject any application without mentioning/ assigning any reason.
- Only short listed candidates will be called for written test/interview. No TA/DA will be admissible.
- Contract period for the aforementioned posts will initially be up to three years, extendable on the basis of performance.
- Prescribed experience shall be counted after acquiring the requisite educational qualification.
- If candidate is interested to apply for more than one posts, a separate set of application may be forwarded otherwise the application will not be entertained.
- The degree should be issued by the HEC Recognized University/Institution
- All engineering and Architect degrees are required to be accredited from the professional bodies' i.e Pakistan Engineering Council (PEC) and Pakistan Council of Architects and Town Planner (PCATP).
- Candidates shall present original documents (CNIC, Domicile (Punjab), Degrees, and Experience Certificate) along with a set of attested copies of all the relevant documents, at the time of interview.

#### HOW TO APPLY

- Interested Candidates who fulfill the criteria may visit NTS website ([www.nts.org.pk](http://www.nts.org.pk)) to apply online for all posts.
- Written Test Fee Rs. 550/-, details of fee submission process is available on above mentioned website.
- Test fee shall be paid at iLink 1 Bill Participating Banks/ATM/Internet Banking/Mobile Banking/Easypaisa/Jazz Cash/TCS Express Counters.
- Test fee is non-refundable and non-transferable.
- Candidates shall submit Application Form duly filled in along with the test fee of Rs. 550/- on a prescribed challan attached with the form. Copy of CNIC and two recent passport size photographs along with attested copies of educational certificates, domicile (Punjab) & experience letters directly to NTS through courier to National Testing Service, Plot No. 96, Street No. 4, Sector H-8/1 Islamabad.
- Name of the applied post should be written boldly on the top right corner of envelop.
- Last date of submission of applications is 23-05-2024.
- After the expiry of stipulated date, no application will be considered.
- The date of written test shall be communicated to the eligible/shortlisted candidates only through NTS.
- The list of the short listed candidates for the final interview along with the schedule of the final interview for all posts will be displayed on NTS website ([www.nts.org.pk](http://www.nts.org.pk)). All candidates are advised to regularly visit NTS website for the schedule of the final interview.
- No Separate interview call and intimation will be made to the shortlisted candidates.
- For any further information, please visit NTS website [www.nts.org.pk](http://www.nts.org.pk), or call 051-8444441.

(Shahid Nadeem)

Director Admin & Accounts Walled City of Lahore Authority  
54-Lawrence Road Imdad Bilquees Building, Lahore, Ph. No 042-99204237

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