



**PRIMARY & SECONDARY HEALTHCARE DEPARTMENT  
GOVERNMENT OF THE PUNJAB**

**CAREER OPPORTUNITIES AT "NATIONAL HEALTH SUPPORT PROGRAM (NHSP)"**

Primary & Secondary Healthcare Department, Government of the Punjab, invites applications from qualified and experienced individuals having domicile of the Punjab for the following posts on a "Contract Basis" for the ADP SCHEME titled "NATIONAL HEALTH SUPPORT PROGRAM (NHSP)" Government of the Punjab. The qualification and experience required for the posts is as under: -

Sr. No	Name of the Post	No. of Posts	Qualification	Experience & Skills	Age Limit (years)
1.	Project Director (PPS-11)	01	• M.B.B.S with postgraduate degree in Public Health/Medical Administration/ Health Management/ Administration or equivalent from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan	• At least, ten (10) years of documentary verifiable experience, after acquiring stipulated qualifications, at mid and senior level positions including 5 years of relevant project management and/or implementation experience. • Knowledge of Public Sector rules and regulations would be an added advantage. • Experience of successfully managing the implementation of WB funded projects would be given preference. • Candidate from regular Government Service fulfilling the above-mentioned criteria can also apply	25-55
2.	Financial Management Specialist (PPS-10)	01	• CA/ACCA/CIMA/ACMA Completion of articles from a registered audit firm shall be accorded due weightage	• At least, eight (08) years of documentary verifiable experience relevant experience, after acquiring stipulated qualification. • Working knowledge of the public sector accounting with thorough understanding of PFM cycle, regulatory mechanism, financial modeling and grievance redressal mechanisms of large-scale beneficiary services would be an added advantage. • Experience of financial reporting based on International Public Sector Accounting Standards in government institutions.	25-45
3.	Quality Management Specialist (PPS-09)	01	• M.B.B.S • Masters/MS/MSPH/MCPS in Public Health, Health Systems Management, Health Administration, Health related Quality Management Degree, with specialization in six sigma, TQM and Health Service Procurement from HEC recognized university.	• At least 10 years of experience in clinical quality management of hospitals in public or private sector	25-50
4.	Procurement Specialist (PPS-09)	01	• At least, Master's degree in MBA procurement/ MBA logistic & supply chain or (sixteen (16) years of education) in Economics/ Engineering/Business Administration from University (top 10 HEC ranked in Business Education). • Management/Project Management shall be accorded more weightage. Candidate having procurement related certifications like Member Chartered Institute of Procurement & Supply (MCIPS) from CIPS, UK, Certified Professional in Supply Management (CPSM) from ISM, USA, or Certified Supply Chain Professional (PMP), will be considered an additional qualification.	• At least, eight (08) years of documentary verifiable experience, after acquiring stipulated qualifications, in procurement of Goods, Works, & Consulting services. • Hands on experience in conducting technical evaluation of bids, contract award and management for government and donor funded projects. • Knowledge and implementation experience of various international/ national/ subnational public procurement rules shall be accorded due weightage.	25-45
5.	Monitoring Evaluation & Learning Specialist (PPS-09)	01	• At least, Master's degree or equivalent (sixteen (16) years of education), Statistics/ Demographics/ Public Policy/ International Development/ Economics/ Public Health, from a foreign or local university (top 10 HEC ranked in relevant field), duly recognized by the Higher Education Commission (HEC) of Pakistan. • Advanced certification in M&E, statistics PMP or any other related area shall be accorded due weightage.	• At least, eight (08) years of documentary verifiable experience; after acquiring stipulated qualification, in M&E for development projects in developing and implementation of monitoring & evaluation tools and result framework. • Experience, in health-related development projects shall be accorded due weightage. • Experience of working with multiple stakeholders in civil society and grass root level government health department.	25-40
6.	Healthcare Management Specialist/DPD (PPS-10)	01	• MBBS/ MD with post-graduation in health discipline (Public Health/ Health Economics/ Health care management) from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan.	• At least, eight (08) years of documentary verifiable relevant experience working in health projects with minimum three (03) years, after acquiring MBBS, of experience at managerial or equivalent level in areas described in the scope of work. The specific experience shall be in developing and implementing health sector operations. • Experience of producing/technically supporting guidelines/training materials in health sector will be required.	25-50
7.	Procurement Associates (PPS-7)	01	• Master's degree in Finance / MBA (Finance) or any other relevant field • B.Sc. Engineering / Pharm D/ Economics / Statistics / M.Com or equivalent or any other relevant field from HEC recognized University(top 10 HEC ranked in relevant field)	• At least 3 years working experience procurement activities. • Practical experience of procurement. • Sound Knowledge & experience of PPRA & International procurement guidelines	25-50

8.	Environment & Social Safeguard Specialist (PPS-9)	01	• At least, Master's degree or equivalent (sixteen (16) years of education), in Environmental Studies/Science/Engineering, or Natural Resource Management duly recognized by the Higher Education Commission (HEC) of Pakistan.	• At least, eight (05) years of documentary verifiable experience, after acquiring stipulated qualifications, in dealing with environmental and social management and implementation particularly in education and health sector; • Sound knowledge of national environmental laws and policies. Knowledge of International Development Organization's environmental and social safeguards policies and shall be accorded due weightage. • Experience of environmental and social management and Compliance in the project implementation.	25-50
9.	Communication Specialist (PPS-9)	01	• Minimum sixteen years of Education in Journalism/Mass Communication, Public Health with at least five years of hands-on experience in Project Management/Implementation, Development Communication or Strategy Development.	• At least five years of hands-on experience in Project Management/Implementation, Development Communication or Strategy Development.	25-50
10.	Data Management Specialist (PPS-8)	01	• M.Sc. / BS Hons in (Statistics, Economics)/Bio-Statistics/Mathematics and Economics/ Business Management/Data Analytics from top ten ranked HEC universities. • Candidate with Certifications and diplomas related to Data Science and Data Analytics shall be preferred.	• Three years' experience in Data Processing/Data science/Analysis preferably in public sector. • Relevant experience of data analytics pertaining to the health sector shall be preferred. • Apprenticeships in data analysis pertaining to Relational Database Management System shall be given more advantage.	25-50
11.	MEAL Associates (PPS-7)	02	• At least, Master's degree, in Statistics/ Demographics/ Public Policy/ International Development/ Economics/Public Health, duly recognized by the Higher Education Commission (HEC) of Pakistan. • Advanced certification in M&E, statistics or any other relevant discipline shall be accorded due weightage.	• At least 3 years' experience of working with health sector M&E activity/ program • Experience in program/project design and formulation, management, and evaluation; • Knowledge of recent developments in program/project M&E, data management, acquisition, analysis and result reporting; • Demonstrated knowledge and experience of Pakistan Public Health Sector in general and Provincial Health Sector in particular; • Experience of working with development partners	25-50
12.	Referral Management Consultant (PPS-9)	01	• MBBS with post-graduation in public health / Master in Social Sciences.	• The candidate should have at least 15-year experience working in a social service or human service, healthcare services setting, and will have a strong knowledge of community resources	25-50
13.	Referral Management Associates (PPS-7)	01	• MBBS with post-graduation in public health / Master in Social Sciences.	• The candidate should have at least 10-year experience working in a social service or human service, healthcare services setting, and will have a strong knowledge of community resources	25-50
14.	Output Based Budgeting Consultant (PPS-9)	01	• At least 18 Years' degree in Finance / Accounting / Economics / Statistics / M.Com / MBA or related field from HEC recognized university.	• Strong analytical and problem-solving skills, proficiency in financial modeling and budgeting software programs, excellent communication and interpersonal skills, and knowledge of program management principles and practices are also essential. • Proficiency in Microsoft Excel	25-50
15.	PFM Associates (PPS-8)	01	• At least 16 Years' degree in Finance / Accounting / Economics / Statistics / M.Com / MBA or related field from HEC recognized university. • Proficiency in Microsoft Excel and other financial software programs is essential.	• 5 Years' experience in public financial management, accounting, or auditing	25-50

**General Terms and Conditions:-**

- The above positions are being offered on Contract basis under the Recruitment Policy 2022 of the Government of the Punjab.
- The continuous service in public sector organization rendered by the candidate will be deducted from the upper age limit.
- Transgender are encouraged to apply.
- Candidates having domicile of Punjab shall only be eligible to apply.
- These vacancies are post specific and non-transferable.
- No TA/DA will be admissible to the candidates for test/interview
- Candidates already working in Government/Semi Government/Autonomous Bodies should apply through proper channel
- The age of the candidate will be calculated on the last date of submission of application.
- Submission of fake documents or concealment of any fact will lead to dis-qualification of the candidate.
- Only the degree issued by the university/institute recognized by the HEC or reputed foreign university with HEC equivalence, will be considered.
- Only short-listed candidates will be called for interview. The date & time of interview will be communicated through email/call/SMS by the department.
- Complete Original documents along with a set of attested photocopies will be provided at the time of interview.
- No. of vacancies can be increased/decreased at any time without any notice
- The Department reserves the right to reject any or all applications, or cancel the whole recruitment process at any stage without assigning any reasons.
- Final Terms & Conditions of appointment shall be settled at the actual date of appointment
- Decisions of Department on all matters concerning recruitment, including eligibility/ short listing/ selection criteria shall be the final.

**Procedure for submission of Application Forms:-**

- Candidate shall apply online by visiting National Testing Service (NTS) website ([www.nts.org.pk](http://www.nts.org.pk))
- Candidates shall submit duly filled in Application form (online), alongwith deposit slip of prescribed fee in favor of National Testing Service, copy of CNIC and two recent passport size photographs, directly to NTS through courier on the address mentioned on Application Form.
- Test fee shall be paid through 1 Link 1 Bill Participating Banks/ATM/Internet Banking/Mobile Banking/Easy Paisa/Jazz Cash/TCS Express Counters using 20 Digits Invoice numbers generated in your fee slip. Only 1 bill invoice payment will be accepted.
- Applications completed in all respect should reach NTS till 8<sup>th</sup> February, 2024 positively.
- Incomplete applications or applications received after due date or closing office hours on the last date for submission of applications will not be entertained.
- The date of written test/skill test shall be communicated to the eligible/shortlisted candidates only through NTS.
- Candidates shall have at least 50% marks in NTS test to qualify.
- In case of large number of candidates Qualifying NTS test, Appointing Authority reserves the right to decide upon any threshold marks ratio of candidates.
- Advertisement can also be downloaded from the website of Primary and Secondary Healthcare Department "www.pshealthpunjab.gov.pk "